



Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0
Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily
Email: townofwoodypoint@live.com Web: www.woodypoint.ca

Regular Council Meeting Tuesday, October 4th, 2022

Councillors Present: Mayor Irene Martin, Tim Parsons, John Gillam, Rosetta Parsons,
Deputy Mayor Terry Young

Councillors Absent: Steve Galliot, Jennifer Galliot

In Attendance: Sherry Avery, Town Manager/Clerk.

Mayor Irene Martin called meeting to order at 7:15 pm

Delegations-

Ms. Halfyard came to the meeting to present new survey to council. Further measurements will now be required.

Adoption of Minutes from August 15th, 2022

Motion 2210-01 Councillor J. Gillam / Councillor T. Parsons

Resolved to approve the minutes of the regular council meeting dated August 15th, 2022.

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: J. Gillam, T. Parsons, R. Parsons

Absent: S. Galliot, J. Galliot

Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

Business arising from minutes –

Committee Reports- None

Public Works-

Correspondence - Review of Correspondence

1. Correspondence from Parcel # 181-158
2. Donation request from Kids Eat Smart
3. Code of Conduct Councillors
4. Code of Conduct Staff
5. Correspondence from parcel # 186-148
6. Lees Lane and Service Agreement NL
7. Atlantic Infrastructure Management
8. New Horizons Call for Proposals
9. Correspondence from parcel # 181-189
10. Donation request from Library Board
11. Memorandum of Agreement GM Trip
12. Charter for the Governance of GM Trip

1. Correspondence from Parcel # 181-158 has been received. TM will investigate getting new measurements completed.
2. Donation request from Kids Eat Smart – council decided to support more local initiatives, sorry but not at this time – **FILE THIS CORRESPONDENCE**
3. & 4. Template for new Code of Conduct legislation has been reviewed and council has decided to adopt the templates as circulated. TM will ensure that town logo and signature line is placed on document and provided to council for signature. All council will have to complete the mandatory training.

Motion 2210-02 Councillor R. Parsons / Deputy Mayor T. Young

Resolved to adopt the template for code of conduct as circulated by Municipalities Newfoundland and Labrador.

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: J. Gillam, T. Parsons, R. Parsons

Absent: S. Galliot, J. Galliot

Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

5. Correspondence from parcels 186-148 regarding snow clearing. TM to investigate ownership of property and where boundaries exist. No assurances will be offered, and snow clearing may not a possibility. TM to write letter to 2nd property owner to advise of council's concerns.
6. Lee's Lane and Service Agreement NL TM reached to Municipal and Provincial Affairs to obtain a listing of Municipal Roads as recognized by the government. TM provided this document to council for consideration. TM to write a letter to Mr. Lee to advise him.

7. Correspondence from Atlantic Infrastructure Management. Council reviewed document and felt this was a good initiative.

Motion 2210-03 Councillor R. Parsons / Councillor T. Parsons

Resolved to approve the participation in AIM Climate Summit Program regarding Planning in Asset Management, also to apply for gas tax funds to cover the cost if necessary.

In Favour: Mayor I. Martin, Deputy Mayor T. Young
Councillors: J. Gillam, T. Parsons, R. Parsons
Absent: S. Galliot, J. Galliot
Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

8. New Horizons Call for Proposals – council has requested TM submit an application in regard to the kitchen for the 55+ room downstairs.
9. Correspondence from parcel # 181-189. Resident has been unsuccessful in obtaining title to the property and no longer wishes to be listed on the property.

Motion 2210-04 Councillor J. Gillam / Councillor T. Parsons

Resolved to approve removal of the names from parcel id # 181-189. No further taxes will be charged as this now reverts to crown land; also no back taxes will be refunded.

In Favour: Mayor I. Martin, Deputy Mayor T. Young
Councillors: J. Gillam, T. Parsons, R. Parsons
Absent: S. Galliot, J. Galliot
Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

10. Donation request from the library board

Motion 2210-05 Councillor J. Gillam / Councillor T. Parsons

Resolved to approve a \$500.00 donation to the library.

In Favour: Mayor I. Martin, Deputy Mayor T. Young
Councillors: J. Gillam, T. Parsons, R. Parsons
Absent: S. Galliot, J. Galliot
Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

11. Memorandum of Agreement
12. Charter for the Governance

Both the above documents were presented to council. TM requested that council review and provide feedback.

Finance & Administration

1. Weekly payables

Motion 2208-06 Councillor R. Parsons / Councillor T. Parsons

Resolve that the payables for August 18, 2022, \$ 1,810.37; August 25, 2022, \$1,810.37; September 1, 2022, \$2,879.07; September 8, 2022, \$ 10,663.41; September 15, 2022, \$8,575.57; September 22, 2022, \$10,569.37 and September 28, 2022, \$ 1,810.37 be paid.

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: J. Gillam, T. Parsons, R. Parsons

Absent: S. Galliot, J. Galliot

Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

Regulations - None

New Business

TM to investigate further the staff code of conduct and policies as it relates; noted that new town employee is at end of probationary period.

Fall mandatory training schedule for council members and staff discussed. TM will be completing PMA Core School. All council can complete part of the mandatory training on Nov 19th at Birchy Head Recreation Centre.

TM left the room at the request of council at 9:30pm

Motion 2208-07 Councillor J. Gillam / Councillor T. Young

Resolve that an increase of \$1.00 per hour be applied to TM rate effective October 1, 2022

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: J. Gillam, T. Parsons, R. Parsons

Absent: S. Galliot, J. Galliot

Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

TM entered the room at 9:47 pm

Council requested TM prepare the snow clearing contract for review at the next meeting.

Discussion surrounding veteran's garden. Council would like the shelter completed for November 11th.

Motion 2208-08 Councillor J. Gillam

Resolved to adjourn this regular council meeting at 10:17 pm and reconvene October 24th, 2022

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: J. Gillam, T. Parsons, R. Parsons

Absent: S. Galliot, J. Galliot

Opposed: 0 Abstaining: 0 Absent: 2

Motion Carried

Mayor

Town Clerk