



## Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0  
Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily  
Email: [townofwoodypoint@live.com](mailto:townofwoodypoint@live.com) Web: [www.woodypoint.ca](http://www.woodypoint.ca)

### Regular Council Meeting Tuesday, July 4<sup>th</sup>, 2023

**Councillors Present:** Mayor Irene Martin (via zoom), Jennifer Galllott, John Gillam, Rosetta Parsons, Derek Burden

**Councillors Absent:** Deputy Mayor Terry Young

**In Attendance:** Sherry Avery, Town Manager/Clerk.

**Mayor Irene Martin called meeting to order at 7:00 pm**

**Delegations**- Mr. Berger to discuss the Bonne Bay Historical Archives.

- ❖ A committee has been formed consisting of Antony Berger, Kris Oravec, Carol Ann Griffin, Kathy Leopold-Madigan and Mary Taylor Ash.
- ❖ Committee has entered an arrangement with the Woody Point Library to house the collection for public viewing.
- ❖ Committee has joined under Bonne Bay Cottage Hospital for guidance and funding opportunities.
- ❖ Woody Point council is currently pulling together all resources found in the town hall to start the collection. The council will also provide the filing cabinet that these items are currently stored in.
- ❖ Mr. Berger requested town manager to source how to collect and provide donations and tax receipts etc.

### **Adoption of Minutes from May 29<sup>th</sup>, 2023**

**Motion 2307-33 Councillor R. Parsons/ Councillor D. Burden**

Resolved to adopt the agenda as presented.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galllott, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0 Abstaining: 0 Absent: 1

**Motion Carried**

**Motion 2307-34 Councillor R. Parsons/ Councillor D. Burden**

Resolved to approve the minutes of the regular council meeting dated May 29<sup>th</sup>, 2023.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0     Abstaining: 0     Absent: 1

**Motion Carried**

**Committee Reports**- None

**Public Works**-

- ❖ Council requested that town manager investigate maintenance lead obtaining operator's license.

- ❖ **Permit 2013-013**

Permit was reviewed and boundaries for ownership are not clear. Town manager to request clarity surrounding property boundary to the rear as well as to ensure that the reservation for the brook is adhered to. Held for next council meeting.

- ❖ **Permit 2013-014**

Permit has been reviewed and is approved with the condition that the boundary notation is made to property owner.

**Motion 2307-35 Councillor R. Parsons/ Councillor J. Galliot**

Resolved to approve the permit to construct a utility shed as noted on the application.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0     Abstaining: 0     Absent: 1

**Motion Carried**

## **Correspondence** - Review of Correspondence

1. Correspondence from C. Payne
2. Transport Canada Inspection
3. Letter from Jason to be forwarded to Parks
4. 2023 MNL Conference
5. Municipal Assessment Agency Update
6. Permit for Development Activity
7. 2023 Regional Meetings
8. Mandatory Training
9. Anniversary Microgrant
10. Water pressure 37 Crawleys Cove Road
11. Permitting in and Near Waterbodies
12. Urban and Rural Planning Act Amendments
13.
14.
15.

1. Correspondence from C. Payne – council dictated response for town manager to return to resident.
2. Transport Canada Inspection – town manager gave report of recent inspection of cruise ship records by Transport Canada. The municipality passed and we are allowed to continue accepting cruise ships.
3. Letter from Mayor Cullihall Rocky Harbour. – Town Manager to put the letter on town letterhead and forward to town manager in Rocky Harbour in support of this initiative. - **FILE THIS CORRESPONDENCE**
4. 2023 MNL Conference. – town manager to process 3 registrations for this conference. **FILE THIS CORRESPONDENCE**
5. Municipal Assessment Agency Update - **FILE THIS CORRESPONDENCE**
6. Permit for development activity – town manager to investigate what this is, and exactly what the permit is for.
7. 2023 Regional Meeting – register for this event, no hotel stay is needed. - **FILE THIS CORRESPONDENCE**
8. Mandatory Training – town manager brought forth dates for members of council that have not completed all of the mandatory training modules. Deadline of September 1<sup>st</sup> to have completed all modules.

9. Parks Canada is offering each town a microgrant to celebrate the parks 50<sup>th</sup> anniversary. Council felt a new town map with the logo of the park added to celebrate the anniversary would be an appropriate project.
10. Water pressure concerns for resident was brought forth. The town manager was given a plan forward to correct the issue. Town manager to apply for a permit to work in the right of way from Department of Highways; maintenance will coordinate with contractor to get this job completed.
11. Permitting associated with work in and near waterbodies – update from environment and climate change – **FILE THIS CORRESPONDENCE**
12. MNL Circular – Urban and Rural Planning Act. - **FILE THIS CORRESPONDENCE**

### **Finance & Administration**

1. Weekly payables

#### **Motion 2307-36 R. Parsons / Councillor J. Galliot**

Resolve that the payables for June 1, 2023, \$9,357.01; June 8, 2023, \$5,091.00; June 15, 2023 \$3,357.93; June 22, 2023, \$21,695.17; and June 29, 2023 for \$17,910.11 be paid.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0     Abstaining: 0     Absent: 1

#### **Motion Carried**

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

**Regulations** - None

### **New Business**

- ❖ Some of the trails need to be looked at for wash outs, maintenance to investigate.
- ❖ Status of permit for homeowner who did not have legal survey.
- ❖ Status of legal proceedings and how we resolve this matter.
- ❖ Town manager to contact engineers and advise that the bridge they placed on Fisherman's Road is causing issues; forward photos taken.
- ❖ Status of public washroom
- ❖ Request that properties use larger stone when reinforcing breakwaters.
- ❖ Discussion surrounding parking on waterfront and what options are available to council to eliminate the issues. Town manager to discuss with highways. RCMP not ticketing enough and business owners parking on roadways.

**Motion 2307-37 Councillor R. Parsons/ Councillor J. Galliot**

Resolved to review all options for waterfront including but not limited to one way on waterfront and no parking options.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

**Motion 2307-38 Councillor D. Burden / Councillor J. Galliot**

Resolved to approve a raise for the maintenance lead to \$23.00 per hour with 50 hours per week.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

- ❖ Town Manager to fill student position as discussed.
- ❖ Note: Discretionary Use Notice is being posted in Saltwire and will be posted on town Facebook page as well as in the post office. Council will need to review all submissions and make a decision based on the correspondence received.

**Motion 2307-39 Councillor J. Gillam**

Resolved to adjourn this regular council meeting at 9: 53pm and reconvene August 8th, 2023 @ 7:00 pm.

In Favour: Mayor Irene Martin,  
Councillors: J. Gillam, R. Parsons, J. Galliot, D. Burden

Absent: Deputy Mayor T. Young  
Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

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Mayor

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Town Clerk