



## Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0  
Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily  
Email: townofwoodypoint@live.com Web: www.woodypoint.ca

### **Regular Council Meeting Monday, May 1<sup>st</sup>, 2023**

**Councillors Present:** Mayor Irene Martin, Deputy Mayor Terry Young, Rosetta Parsons, Jennifer Galliot, John Gillam

**Councillors Absent:** Tim Parsons

**In Attendance:** Sherry Avery, Town Manager/Clerk.

**Mayor Irene Martin called meeting to order at 6:56 pm**

**Delegations**- Mr. Ian Martin from Ztech Consulting presented concepts for council approval regarding possible wharf configurations. Discussions centered around how we could possibly move forward and what funding streams might be available.

#### **Adoption of Agenda**

**Motion 2305-19 Councillor R. Parsons / Councillor J. Galliot**

Be it resolved to adopt the agenda as presented.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

#### **Adoption of Minutes from April 24<sup>th</sup>, 2023**

Mayor Martin asked if there were any errors or omissions to the minutes of the regular council meeting dated April 24 which were circulated.

**Motion 2305-20 Councillor R. Parsons / Councillor J. Galliot**

Resolved to approve the minutes of the regular council meeting dated April 24<sup>th</sup>, 2023.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

**Business arising from minutes:**

- ❖ April 24<sup>th</sup> meeting was rescheduled however some items were discussed that allowed the town manager to move items forward.
- ❖

**Committee Reports** - None

**Public Works** - None

**Crown Lands Application # 161086**

Council provided town manager with parameters that would need to be met before council will approve:

- ❖ Buffer of 50ft around Gillam’s Creek as per forestry rules
- ❖ No more than 200 ft from the center of the road to be permitted.
- ❖ Area bounded by Roy and Vivian Bannister should be brought back by 30 ft.

**Application 2023-003**

Council received an application from parcel 181-251 to complete renovations to decks, move a stairway and other general maintenance. No motion required for no change of footprint.

**Application 2023-004**

Council received an application from parcel 181-334 to complete wheelchair ramp and entry way.

**Motion 2305-21 Councillor J. Gillam / Councillor R. Parsons**

Be it resolved to approve the application as presented.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galllott, J. Gillam

Absent: T. Parsons

Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

**Councillor J. Galllott left the meeting at 8:01 pm**

## Application 2023-005

Council received an application from parcel 181-126 to install a new deck on building and install new door.

### Motion 2305-22 Councillor J. Gillam / Councillor R. Parsons

Be it resolved to approve the application as presented.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0    Abstaining: 0    Absent: 1

### Motion Carried

### Correspondence - Review of Correspondence

1. Tourist Accommodations Act
2. Western Pumps
3. Regional Emergency Management
4. Info Note April 10
5. Dept of Transportation Circular
6. Info Note April 17
7. Gros Morne 50 <sup>th</sup> anniversary
8. Municipal Awareness Week
9. New Training Dates
10. Asset Management Policy
11. Parcel # 257-610 correspondence
12. RFP wheelchair ramp
13. RFP tower road
14. Mayors Forum
15.

1. Tourist Accommodations Act – this act still has a lot of questions. Town Manager will monitor the updates and notify council as they become available. **FILE THIS CORRESPONDENCE**

2. Western Pumps – New pump has been ordered at councils' direction for a spare in the case of emergency at a cost of \$8,682.96. ETA is 12-14 weeks.

3. Regional Emergency Management – Judy Brake has now resumed her position and will be point of contact in case of emergency **FILE THIS CORRESPONDENCE**

4. Info Note April 10 **FILE THIS CORRESPONDENCE**

5. Department of Transportation – new master specifications **FILE THIS CORRESPONDENCE**
6. Info Note April 17 **FILE THIS CORRESPONDENCE**
7. Gros Morne 50<sup>th</sup> Anniversary – Save the date of August 12<sup>th</sup> and 13<sup>th</sup> for festivities; more information to follow **FILE THIS CORRESPONDENCE**
8. Municipal Awareness Week **FILE THIS CORRESPONDENCE**
9. New Training dates for members who have not completed their training - **FILE THIS CORRESPONDENCE**
10. Asset Management Policy

**Motion 2305-23 Councillor J. Gillam / Councillor R. Parsons**

Be it resolved to approve the asset management policy as presented.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0     Abstaining: 0     Absent: 1

**Motion Carried**

11. Parcel # 257-610 – Potential purchaser had some questions for council regarding water and sewer availability. These questions were clarified, and town manager will advise purchaser.
12. RFP Wheelchair ramp – town manager is working on the RFP for the wheelchair ramp and will get it posted as soon as possible.
13. RFP tower road still requires some fine tuning. Town Manager will work on completing the details and prepare for posting.
14. Mayors Forum – the mayor attended the mayor’s forum with Parks Canada and the other enclave community mayors and the following points were noted:
  - a. Clarity around the park housing and its uses.
  - b. Artist in residence program has been discontinued.
  - c. Mayors have requested a review of park passes for residents.
  - d. Climate Summit was discussed and the initiatives that the communities are working towards.

- e. The gulch project is slated to begin the 3<sup>rd</sup> week of May.
- f. Tappers Trail is slated to reopen for the season.
- g. Fire Services Agreements have been drafted and will be forwarded to councils.

## **Finance & Administration**

1. Weekly payables

### **Motion 2305-24 Councillor R. Parsons / Councillor T. Parsons**

Resolve that the payables for April 6, 2023, \$3,590.73; April 13, 2023, \$2,847.79; April 20, 2023, \$8,350.83; and April 27, 2023, \$2,322.83 be paid.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0     Abstaining: 0     Absent: 1

### **Motion Carried**

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

## **Regulations - None**

## **New Business**

- ❖ Gros Morne Climate Roadshow – it would be nice to have as many council members as possible in attendance.
- ❖ Town Manager has redesigned the town permit application to encompass more of the questions being received. Provided to council for review and approval.
- ❖ Town of Woody Point has received approval for a summer student position. Posting will be prepared and posted on the town Facebook page.
- ❖ Maintenance has provided a listing of tools that would be helpful for tasks, approval was granted town manager to source the tools.
- ❖ Floating Dock materials are on site repairs will begin as soon as part time summer maintenance is working.
- ❖ Have maintenance look at the manholes, the one in front of church lane needs repair.
- ❖ Volunteer of Year for 2023 to be thought about.
- ❖ Town Manager will be away from the office on August 14 – 18, 2023; this has been approved.
- ❖ Gros Morne Tourism Regional Inter-Town Partnership documents given to all council members. Mayor Martin and Councillor R. Parsons were asked to closely review documents and provide guidance on the details before signatures.

- ❖ Resident concern about the floating dock was addressed; town manager to write a letter of response.
- ❖ GMTRIP project moving ahead, response in regard to the questions posed and the location finalization.

**Motion 2305-26 Councillor J. Gillam**

Resolved to adjourn this regular council meeting at 10:06 pm and reconvene May 29<sup>th</sup> , 2023.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam

Absent: T. Parsons

Opposed: 0    Abstaining: 0    Absent: 1

**Motion Carried**

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Mayor

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Town Clerk