



## Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0  
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### **Regular Council Meeting Monday, May 29<sup>th</sup>, 2023**

**Councillors Present:** Mayor Irene Martin, Deputy Mayor Terry Young, Rosetta Parsons, Jennifer Galllott, John Gillam, Derek Burden

**Councillors Absent:**

**In Attendance:** Sherry Avery, Town Manager/Clerk.

**Mayor Irene Martin called meeting to order at 7:02 pm**

**Delegations-**

#### **Adoption of Agenda**

**Motion 2305-27 Councillor R. Parsons / Councillor T. Young**

Be it resolved to adopt the agenda as presented.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galllott, J. Gillam, D. Burden

Absent:

Opposed: 0     Abstaining: 0     Absent: 0

**Motion Carried**

#### **Adoption of Minutes from May 1<sup>st</sup>, 2023**

Mayor Martin asked if there were any errors or omissions to the minutes of the regular council meeting dated May 1<sup>st</sup>, 2023, which were circulated.

**Motion 2305-28 Councillor R. Parsons / Councillor T. Young**

Resolved to approve the minutes of the regular council meeting dated May 1<sup>st</sup>, 2023.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galllott, J. Gillam, D. Burden

Absent:

Opposed: 0    Abstaining: 0    Absent: 0

**Motion Carried**

**Business arising from minutes:**

**Committee Reports** - None

**Public Works** - None

**Application 2023-009**

Council received an application from parcel 181-069 to add some additional material to protect against shoreline erosion. Council has granted an approval in principle that states all work must stay in the existing footprint, before permits are issued an approval from Environment and Climate as well as Fisheries and Oceans must be presented to council.

**Application 2023-010**

Council received an application from parcel 181-321 to replace some weathered and damaged boards along the surface of the deck. No proximity to the water.

**Application 2023-005**

Council received an application from parcel 181-126 to install a new deck on building and install new door.

**Correspondence** - Review of Correspondence

1. Municipal and Provincial Affairs – Service Sharing
2. Info Note May 09
3. GM Trip Update
4. Workplace NL – Path 1 OHS education
5. Info Note May 15
6. Youth Outreach Worker
7. Update from Ian regarding docking facility
8. Make a Wish Foundation
9. Municipal Assessment Agency Board of Directors
10. 2024 Assessment Notices
11. Councillor T. Parsons request for leave
12. Fire Services Agreement

1. Municipal and Provincial Affairs – Service Sharing. **FILE THIS CORRESPONDENCE**
2. Info Note May 09 **FILE THIS CORRESPONDENCE**
3. GM Trip Update – all councillors were requested to join a zoom meeting to discuss the ongoing project and the status of each location.
4. Workplace NL – Path 1 OHS Education as required by workplace NL. Council has requested that Alex complete this training on behalf of the municipality. Town Manager to investigate starting the process.
5. Info Note May 09 **FILE THIS CORRESPONDENCE**
6. Youth Outreach Worker Ms. Niki Foley has begun her position as Youth Early Intervention and Outreach Worker. She will be working with the youth of the community in many ways.
7. Update from Ztech Engineering Services – Ian has provided the concept drawing for the wharf structure. The concept has been reviewed by council and changes have been considered. Ian will now begin a costing structure with a phase implementation in mind so that we may begin to source funding. New floating dock has been installed.
8. Make a wish foundation annual letter.

**Motion 2305-29 Councillor J. Gillam / Councillor T. Young**

Be it resolved to donate \$500 to the make a wish campaign when it comes through the community this summer.

*In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galllott, J. Gillam, D. Burden*

*Absent:*

*Opposed: 0    Abstaining: 0    Absent: 0*

**Motion Carried**

9. Update from the Municipal Assessment Agency **FILE THIS CORRESPONDENCE**
10. Assessment Roll for 2024 has been received **FILE THIS CORRESPONDENCE**

11. Councillor T. Parsons requested a leave of absence from council effective immediately until Aug 31, 2023

**Motion 2305-30 Councillor J. Gillam / Councillor J. Galliot**

Be it resolved to approve the leave of absence for Councillor T. Parsons until August 31, 2023.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam, D. Burden

Absent:

Opposed: 0     Abstaining: 0     Absent: 0

**Motion Carried**

12. A renewal of the Fire Services Agreement has been received from Parks Canada regarding the coverage provided by the Southside Fire Department. A copy has been forwarded to Fire Chief Anderson; he has requested a meeting with Geoffrey Hancock - Parks Canada to discuss some points before signing.

**Finance & Administration**

1. Weekly payables

**Motion 2305-31 Councillor R. Parsons / Councillor T. Young**

Resolve that the payables for May 04, 2023, \$ 4,477.71; May 11, 2023, \$ 2,967.44; May 18, 2023, \$ 1,868.30; and May 25, 2023, \$10, 854.91 be paid.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galliot, J. Gillam, D. Burden

Absent:

Opposed: 0     Abstaining: 0     Absent: 0

**Motion Carried**

- 2. Weekly Revenue Reviewed.
- 3. Weekly Financials Reviewed.

**Regulations** - None

**New Business**

- ❖ Parks Canada has not posted any signage regarding work being completed. Town Manager to follow up and see what the status is.

- ❖ Gutter on Dobbins hill already washing out after the work completed last summer. Town Manager to reach out to Highways and see if we can get it repaired.
- ❖ Lots of ditching still needed to be completed; waiting on Pikes Service Station to provide the equipment. Town Manager to investigate what material may be placed on Gillam’s Road as it is soft when it rains.
- ❖ Request received from residents regarding Summer Solstice Event. Town Manager to advise residents of council direction on the matter. Other location has been suggested and will be forwarded to residents.
- ❖ Town Manager to request that Highways look at the remainder of the ditches that were not cleared last fall and see if they can be addressed before the upcoming season.
- ❖ Community trail from the main road to the beach has 3 platforms that require some work request that maintenance look into this.
- ❖ Curb stop – we have 3 that are requiring work and we are awaiting equipment to complete these. Will be completed as soon as equipment is available.
- ❖ Town Manager to forward letters to property owners where deterioration is noted to get the structures fixed or demolished.
- ❖ Small landslide on Beach Road and, it has a blocked a drain. Maintenance to look at this.
- ❖ We will be collecting all Heritage Items remaining in anticipation of the new Heritage Committee beginning to catalogue them for all to see.

**Motion 2305-32 Councillor J. Gillam**

Resolved to adjourn this regular council meeting at 9:21 pm and reconvene July 4<sup>th</sup>, 2023 @ 7 pm.

In Favour: Mayor Irene Martin, Deputy Mayor T. Young  
Councillors, R. Parsons, J. Galllott, J. Gillam, D. Burden

Absent:

Opposed: 0     Abstaining: 0     Absent: 0

**Motion Carried**

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Mayor

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Town Clerk