



## Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0  
Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily  
Email: [townofwoodypoint@live.com](mailto:townofwoodypoint@live.com) Web: [www.woodypoint.ca](http://www.woodypoint.ca)

### Regular Council Meeting Monday, February 12<sup>th</sup>, 2024

**Councillors Present:** Mayor Irene Martin (via zoom), Deputy Mayor Terry Young, Derek Burden, Rosetta Parsons, Carol-Ann Wilton, Roger Coates

**Councillors Absent:** John Gillam

**In Attendance:** Sherry Avery, Town Manager/Clerk.

**Outside Attendees:**

**Deputy Mayor Terry Young called meeting to order at 7:03 pm**

**Delegations-**

**Adoption of Minutes from January 15<sup>th</sup>, 2024**

**Motion 2402-12 Councillor C. Wilton / Mayor I. Martin**

Resolved to adopt the agenda as presented.

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0 Abstaining: 0 Absent: 1

**Motion Carried**

**Motion 2402-13 Councillor R. Parsons / Councillor D. Burden**

Resolved to approve the minutes of regular council meeting on January 15<sup>th</sup>, 2024.

In Favour: Mayor I. Martin, Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0 Abstaining: 0 Absent: 1

**Motion Carried**

## **Committee Reports-** Nil

### **Public Works-**

**Permit # 719-88** - Permit has processed through the due process with community consultation completed. Deputy Mayor Young and Councillor J. Gillam have been requested by council to meet with resident requesting permit for clarification on the plan to move forward. This will allow council to ensure that concerns are considered before decision completion.

**Permit # 2023-017** - Council reviewed applicable documents in relation to this permit request. Permit from Environment and Climate Change as well as Fisheries and Oceans is in place and approved. Council will approve the permit under the guidelines of the afore mentioned departments for the placement of armour stone only.

### **Motion 2402-14 Councillor D. Burden / Councillor R. Parsons**

Be it so moved to approve permit 2023-07 to place armor stone around waters edge of property, considering guidelines from Environment and Climate Change.

In Favour: Mayor I. Martin, Deputy Mayor T. Young  
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0    Abstaining: 0    Absent: 1

### **Motion Carried**

### **Correspondence** - Review of Correspondence

1. Thank you from Library Board
2. Western Regional Hospital Donation Request
3. Tract Consulting Checking in
4. Deer Lake RCMP Performance Update
5. Contractual Agreements Municipal Assessment
6. GM Trip Meeting Minutes January 17, 2024
7. 2024 Regional Meetings in Cow Head
8. Writers at Woody Point Donation Request
9. Accessible Communities Grant
10. Wear Red Heart Health
11. New Training Dates
12. MNL Circular – Procurement Thresholds
13. Correspondence re Bonne Bay Ambulance

1. Thank you received from the Library Board for the donation. **FILE THIS CORRESPONDENCE**

2. Western Regional Hospital Donation Request – sorry not at this time - **FILE THIS CORRESPONDENCE**
3. Tract consulting Checking In – need further information before we pursue anything – council information purposes **FILE THIS CORRESPONDENCE**
4. Deer Lake RCMP Performance Update - **FILE THIS CORRESPONDENCE**
5. Contractual Agreement Municipal Assessment – TM to complete when received - **FILE THIS CORRESPONDENCE**
6. GM Trip meeting minutes January 17, 2024 - **FILE THIS CORRESPONDENCE**
7. 2024 Regional Meetings in Cow Head – TM and mayor are registered - **FILE THIS CORRESPONDENCE**
8. Writers at Woody Point donation request – council has a limited donation budget, and it is early in the year we will donate \$700.00 and complete the confirmation of support.

**Motion 2402-15 Mayor I. Martin / Councillor R. Coates**

Be it so moved to approve donation of \$700.00 to the Writers at Woody Point.

In Favour: Mayor I. Martin, Deputy Mayor T. Young  
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0     Abstaining: 0     Absent: 1

**Motion Carried**

9. Accessible Communities Grant – TM brought forth information regarding the recent announcement of the Accessible Communities Grant, with the suggestion that we apply for push button entry on the doors entering the town hall.

**Motion 2402-16 Councillor D. Burden / Councillor R. Parsons**

Be it so moved to apply to the Accessible Communities Grant to install push button access at key access points within the town hall.

In Favour: Mayor I. Martin, Deputy Mayor T. Young  
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0     Abstaining: 0     Absent: 1

**Motion Carried**

10. Wear Red – Heart Health promotion – short notice to get this up for tomorrow, TM will try. - **FILE THIS CORRESPONDENCE**
11. New Training Dates – new dates have been announced for training for mandatory training, TM wondered if Feb 19<sup>th</sup> worked better than March 7<sup>th</sup> date for new council members. Confirmed yes, TM will move registration to February 19<sup>th</sup> for both members.
12. MNL Circular - Procurement Thresholds - **FILE THIS CORRESPONDENCE**
13. Correspondence re Bonne Bay Ambulance – discussion was had regarding this issue. TM given direction on response for letter to resident who brought issue forward. This discussion has been parked until NL Health Services is available to be part of the round table. Background facts to be included letter are:
- The ambulance has been in the community for 10+ years under Mr. Carey
  - When the ambulance was taken over by Mr. Carey it was stored in a heated facility, an agreement that Mr. Carey chose not to continue.
  - The council felt that if there was a requirement for the ambulance to be in a heated facility that this requirement would have been put in contract with the provider and NL Health Services. NL Health Services is in a much better position to determine the equipment requirements than we are.
  - Other issues were brought to the attention of council about the ambulance, these concerns were brought to the attention of Mr. Carey and the town council was told to not interfere with his business, as well as to deal with his lawyer.
  - Also, no private business is to benefit from the town's resources or assets in a manner that each and every business is not entitled to in the same manner.

## **Finance & Administration**

### 1. Weekly payables

#### **Motion 2402-17 Councillor R. Parsons / Councillor C. Wilton**

Resolve that the payables for January 18<sup>th</sup>, 2024, \$1,605.62; January 25<sup>th</sup>, 2024, \$3,431.35; February 1<sup>st</sup>, 2024, \$4,892.60 and February 8<sup>th</sup>, 2024, \$1605.62 be paid.

In Favour: Mayor I. Martin, Deputy Mayor T. Young  
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam

Opposed: 0    Abstaining: 0    Absent: 1

#### **Motion Carried**

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

## **Regulations – NIL**

### **New Business**

- Generator for pump house was discussed to protect water during power outage. TM provided Deputy Mayor T. Young with specs for pumps to determine size of generator for needs. Discussion surrounding lift stations, maybe a smaller generator on a trailer that can be moved about between all 3 lift stations during an outage.
- Ice is on in the rink; mild temperatures has made it difficult; however, we will try and get as much use as possible in the time frame we have.
- Winter Carnival committee has schedule forth coming for March 10 – 17, schedule will be placed in all mailboxes and badges will be available as always.
- Update to salt/sand – Department of Transportation has advised that they do not have the resources to deliver salt / sand this season. Looking into alternative methods to obtain and store. TM suggested constructing a building in the summer of 2024 to store sand and alleviate these problems going forward.
- Appeal process has completed – we will receive notification of decision within 21 days via mail.
- Resident at parcel 181-048 is not in agreement with recommendations regarding their crown land application. TM to look into the process; advised resident they should address council as a group.
- Garbage tender for new contractor went live on Feb 2<sup>nd</sup>, 2024. Western Regional Service Board is handling the tender process and will invite mayor and manager to be part of the technical review process for each group represented in the tender. Closing is Feb 22<sup>nd</sup> @ 2 pm.
- Municipal Assessment Agency requires us to assign a review commissioner. Council has tabled this decision until the next meeting to find out more about the duties of the commissioner and who can serve in this capacity.
- Town Hall rentals will now be at the following rates 3 Hour rental will be \$60.00; and day rate will be \$180.00.
- Councillor R. Parsons requested status on ongoing investigation into a privileged matter. TM is still working through material with the assistance of Mayor Martin to formulate offer in this matter.
- Councillor C. Wilton questioned the process of collection of accounts that are past due with the town. TM provided the guidelines that matters of tax accounts are subject to privacy laws. All residential accounts and the balances are protected by these laws. Council members are not allowed to have knowledge of this matter.
- Request to have maintenance temporarily fix the manhole, this will need to be revisited in the spring when weather conditions are better.
- Hydrants are getting filled in by plows, residents snow blowing in the area where hydrants are located etc., we endeavor to keep them shoveled out however there are times when it is to much for one person. Will post to Facebook to have anyone who shovels out a hydrant, be entered to win a gift certificate at the end of the season.

**Motion 2402-18 Councillor R. Parsons**

Resolved to adjourn this regular council meeting at 8:35 pm and reconvene February 26<sup>th</sup>, 2024 @ 7:00 pm

In Favour: Mayor I. Martin, Deputy Mayor T. Young  
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates

Absent: J. Gillam  
Opposed: 0    Abstaining: 0    Absent: 1

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Mayor

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Town Clerk