



Town of Woody Point

P.O. Box 100, Woody Point, NL A0K 1P0
Tel: (709) 453-2273 Fax: (709) 453-2270 Open 8:30-12:30, 1:00-4:00 Daily
Email: townofwoodypoint@live.com Web: www.woodypoint.ca

Regular Council Meeting Tuesday March 19th, 2024

Councillors Present: Deputy Mayor Terry Young, Derek Burden, Rosetta Parsons, Carol-Ann Wilton, Roger Coates, John Gillam

Councillors Absent: Mayor Irene Martin

In Attendance: Sherry Avery, Town Manager/Clerk.

Outside Attendees:

Deputy Mayor Terry Young called meeting to order at 7:03 pm

Delegations-

Adoption of Minutes from February 26th, 2024

Motion 2403-26 Councillor R. Parsons / Councillor C. Wilton
Resolved to adopt the agenda as presented.

In Favour: Deputy Mayor T. Young
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin
Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried

Motion 2403-27 Councillor J. Gillam / Councillor R. Parsons
Resolved to approve the minutes of regular council meeting on February 26th, 2024.

In Favour: Deputy Mayor T. Young
Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin
Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried

Committee Reports- Nil

Public Works-

Permit # 2024-002 - Council reviewed application and plot plan. Council approved permit application with noted stipulations to be placed on the permit.

Motion 2403-28 Councillor C. Wilton / Councillor R. Parsons

Be it so moved to approve permit 2024-002 to widen existing driveway and construct a new shed as per plot plan. TM to notate dimensions and location on permit as stipulated in the plot plan. Maintenance to be called to verify measurements when foundation has been framed.

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 0 Absent: 1

Deputy Mayor stepped out of council chambers (7:33 pm) due to conflict of interest with the next permit.

Motion Carried

Permit # 2024-003 - Council reviewed application and plot plan. Council approved permit application with noted stipulations to be placed on the permit.

Motion 2403-28 Councillor D. Burden / Councillor R. Coates

Be it so moved to approve permit 2024-003 to build an extension as per plot plan. TM to notate dimensions and location on permit as stipulated in the plot plan, as well as notate the max height allowed as per regulations. Maintenance to be called to verify location of infrastructure on rear of property prior to beginning any excavation, as well as to confirm measurements when foundation has been framed.

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 1 Absent: 1

Motion Carried

Deputy Mayor Young returned to council chambers @ 7:46 pm

Correspondence - Review of Correspondence

1. Info Note Feb 26
2. Circular re Construction Award Letter Template
3. Update to Appeal # 15-006-087-017

4. Update to garbage contract
5. MAA review commissioner
6. Correspondence from J. Jensen
7. Update to Parcel # 181-145
8. Update to Crown Lands Application # 161529
9. Update to Crown Lands Application # 161086
10. MNL Circular – Regarding Change Request Form
11. Update to a privileged matter
12.
13.

1. Info Note Feb 26. - **FILE THIS CORRESPONDENCE**

2. Circular re Construction Award Letter Template - **FILE THIS CORRESPONDENCE**

3. Update to Appeal # 15-006-087-017 – The appeal board has upheld the decision and process followed by council. The appellant has been notified via registered mail. **FILE THIS CORRESPONDENCE**

4. Update to garbage contract – a thorough review has been completed based on technical merits by the Western Regional Service Board. The proponents were listed in order of scores based on criteria; then a financial review was conducted. The successful contractor has now entered negotiations with all communities. A discussion regarding the spring clean up was had; it was decided to try the last Saturday of each month will be a clean up; residents may drop off at the transfer station in Bonne Bay Pond free of charge on the last Saturday of each month.

Motion 2403-29 Councillor J. Gillam / Councillor R. Parsons

Be it so moved to not have a spring clean up; however, to have the last Saturday of each month be a free day; residents can drop off at the transfer station in Bonne Bay Pond; on the dates communicated it will be charged to the council. This will allow all residents equal access to keep their property free of debris.

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried

5. MAA Review Commissioner – this has been discussed and several names for consideration were put forth. TM will complete some research into the compensation pieces prior to reaching out to anyone.

6. Correspondence from J. Jensen – Mr. Jensen completed the current regulations that the town is working under. There are some changes that are required; TM requested

that each council member review the regulations to see if there were areas that needed to be considered in correspondence with Mr. Jensen.

7. Update to Parcel # 181-145; council has considered the residents request to convey the land to the Woody Point council. TM to engage a lawyer to complete this process.

Motion 2403-30 Councillor J. Gillam / Councillor R. Parsons

Be it so moved to approve hiring a lawyer to complete the sale of parcel # 181-145 to the Woody Point Council

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried

8. Update to crown lands application # 161529 – TM received notification that land transfer to resident has been approved.

9. Update to crown lands application # 161086 – TM has received notification that the resident has received approval for a portion of the land; however further information has been requested by crown lands from the resident for the remaining land.

10. MNL Circular – Regarding Change Request Form - **FILE THIS CORRESPONDENCE**

11. Update to a privileged matter will be discussed at the end of the meeting tonight.

Finance & Administration

1. Weekly payables

Motion 2403-31 Councillor R. Parsons / Councillor C. Wilton

Resolve that the payables for February 15th, 2024, \$1,605.62; February 22nd, 2024, \$11,839.39; February 29th, 2024, \$2,177.14; March 07th, 2024, \$1,605.62 and March 14th, 2024, \$1605.62 be paid.

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried

2. Weekly Revenue Reviewed.
3. Weekly Financials Reviewed.

Regulations – NIL

New Business

Council entered a privileged meeting @ 8:10 pm to discuss a privileged matter.

Council adjourned the privileged meeting @ 8:45 pm; returned to regular public meeting.

- Ensure that Gillam Lane is addressed as promised to residents. Discussion has led us to determine that a culvert may be required across the top of the lane; also, further ditching to be completed on right hand side going up Gillam Lane. TM to source assistance in determining if this is the best course of action.
- Have the RFP ready for council review regarding painting the lighthouse.
- TM to contact Coast Guard to see if the door can be changed to a wooden door based on the heritage of the lighthouse.
- Burden's Lane – residents again are dumping refuse in the area. This is not a pit for items to be dumped to be burned; signs were ordered TM to follow up with maintenance to ensure signs are erected as soon as possible.
- Council will move the meeting from April 8th, 2024 @ 7 pm to April 15th @ 7 pm as the TM will be away on April 8th attending the PMA conference.

Motion 2403-32 Councillor R. Parsons

Resolved to adjourn this regular council meeting at 9: 32 pm and reconvene April 15th, 2024 @ 7:00 pm

In Favour: Deputy Mayor T. Young

Councillors: D. Burden, R. Parsons, C. Wilton, R. Coates, J. Gillam

Absent: Mayor I. Martin

Opposed: 0 Abstaining: 0 Absent: 1

Motion Carried



Mayor



Town Clerk